

Committee(s) City of London Police Authority Board	Dated: 02/05/2023
Subject: City of London Police Authority Board's Committees and Appointments	Public
Which outcomes in the City Corporation's Corporate Plan does this proposal aim to impact directly?	3, 8 & 10
Does this proposal require extra revenue and/or capital spending?	N
If so, how much?	N/A
What is the source of Funding?	N/A
Has this Funding Source been agreed with the Chamberlain's Department?	N/A
Report of: Deputy Town Clerk	For Decision
Report author(s): Richard Holt, Governance Officer.	

Summary

This report seeks the approval of the Police Authority Board for a number of recommendations in relation to its meetings, committees and their composition.

First, the Board are invited to agree whether the frequency of meetings of the Board and its Committees (**Appendix 1**) is appropriate.

Second, the Board is asked to consider the appointment of its Committees. This process includes agreeing the terms of reference, membership and the appointment of Chairs and Deputy Chairs (**Appendix 2**). Proposals also include the confirmation of role descriptions (**Appendix 3**).

The Board is also asked to consider its nomination rights to a number of other Committees and bodies.

Recommendation(s)

The Board is asked to:

- Agree on the frequency of meetings of the Board and its Committees as per **Appendix 1**.
- Appoint the Board's Committees and their respective Chairs and Deputy Chairs as per paragraphs 7a-e and **Appendix 2**.
- Approve the Chair, Deputy Chair, Member, External Member and Committee Member role descriptions at **Appendix 3**.
- Consider nominations to other bodies.

Main Report

Current Position

1. As the meeting on the 2nd of May is the first meeting of the new civic year, the Board is invited to agree the frequency of its meetings, appoint its Committees, and make the appointments to other bodies for the year ensuing.
2. Following review of the Special Interest Area Scheme in 2022 the Board agreed to revise this scheme with only one role remaining in place: that of Safeguarding and Public Protection (Vulnerability and ICV Scheme).

Proposals

3. **Frequency of Meetings.** Currently the Board meets monthly, with the exception of the recess periods. Members are invited to consider whether they wish to maintain this frequency of monthly Board meetings and quarterly frequency of Committee meetings or propose a different frequency (**Appendix 1**).
4. Members are invited to review the various terms of reference of the Board's Committees as set out at **Appendix 2**.

Appointment of Committees and Co-Opted Members.

5. Following the recommendations of Lord Lisvane as part of his review of City of London Corporation governance, Members requested that the Town Clerk develop role descriptions and person specifications for Members of the Board and its Committees. These were approved in April 2021 and are provided at **Appendix 3 for Members' views**.
6. Committee Membership from 2022/23 is provided for the Board's information in **Appendix 4**. The recommendations regarding Committees, Working Parties, SIA and other bodies are as follows:
 - a. **Economic & Cyber Crime Committee (ECCC)**
 - i. Approve its terms of reference and composition as proposed in **Appendix 2**.
 - ii. Appoint up to six Members of the Board (in addition to the Chair and Deputy Chair) to serve on the Committee.
 - iii. Note the inclusion of the appointment of the Chair of Policy & Resources Committee to the ECCC.
 - iv. Note the responsibility for the Policy & Resources Committee to appoint a further one of its Members to the ECCC.
 - v. Note that following the Board meeting, expressions of interest for the two Co-Opted Members of the Court of Common Council will be sought, with appointments to be made at the next meeting of the Board.
 - vi. Appoint a Chair and Deputy Chair for 2023/24.

b. Strategic Planning & Performance Committee (SPPC)

- i. Approve the terms of reference for the SPPC as proposed in **Appendix 2**.
- ii. Appoint up to six Members of the Board (in addition to the Chair and Deputy Chair) and two external members.
- iii. Note that following the Board meeting, expressions of interest for the two Co-Opted Members of the Court of Common Council will be sought, with appointments to be made at the next meeting of the Board.
- iv. Appoint a Chair and Deputy Chair for 2023/24.

c. Resource, Risk & Estates Committee (RREC)

- i. Approve the terms of reference for the RREC as proposed in **Appendix 2**.
- ii. Appoint up to six Members of the Board (in addition to the Chair and Deputy Chair) and two external members.
- iii. Note the responsibility for the Audit & Risk Management Committee to Co-Opt one to the RREC.
- iv. Note that the Chairman of the Finance Committee, or their nominee, will have a place on the RREC.
- v. Note that following the meeting, expressions of interest for the two Co-Opted Members of the Court of Common Council will be sought, with appointments to be made at the next meeting of the Board.
- vi. Appoint a Chair and Deputy Chair for 2023/24.

d. Professional Standards & Integrity Committee

- i. Approve its terms of reference as proposed in **Appendix 2**.
- ii. Appoint up to six Members of the Board (in addition to the Chair and Deputy Chair) and two external members.
- iii. Note that following the Board meeting, expressions of interest for the two Co-Opted Members of the Court of Common Council will be sought, with appointments to be made at the next meeting of the Board.
- iv. Appoint a Chair and Deputy Chair for 2023/24.

e. City of London Police Pensions Board

- i. To appoint the Chair and Deputy Chair.
- ii. Endorse the terms of reference at **Appendix 2**.

7. **Appointments to other Bodies.** Members are asked to consider the following appointments for 2023/24.
- i. **Streets and Walkways Sub (Planning and Transportation) Committee** – One Member. Previously Deputy Graham Packham.
 - ii. **Digital Services Committee** (formerly the Digital Services Sub (Finance) Committee) – The Chairman, or their nominee. One Member. Previously Dawn Wright.
 - iii. **Homelessness and Rough Sleeping Sub (Community and Children’s Services) Committee** – Up to two Members. Previously Tijs Broeke and Munsur Ali.
- a. To note that Deputy James Thomson is currently an **Association of Police and Crime Commissioners** (APCC) Board Member and that this appointment is made by the APCC Board.
 - b. Note the appointment of the Chair and Deputy Chair of the Board, or their nominees to the **Capital Buildings Board**.
 - c. Note the appointment of the Chair and Deputy Chair of the Board (or their representatives) to the **Crime and Disorder Scrutiny Committee**.
8. **Appointment** of one Member to serve as the Member Lead for Safeguarding and Public Protection (Vulnerability and ICV Scheme). Currently Deborah Oliver

Appendices

- **Appendix 1** – 2023 Schedule of City of London Police Authority Board meetings (and its Committees)
- **Appendix 2** – Draft Terms of Reference for the City of London Police Authority Board Committees
- **Appendix 3** – Role Descriptions
- **Appendix 4** – 2022/23 Committee Membership

Richard Holt
Governance Officer
Town Clerk’s Department

E: Richard.Holt@cityoflondon.gov.uk